

March 8, 2018

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:01 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Stephen Schmidt; Chief Ron Baldwin and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of February were read and accepted as corrected. Motion to accept made by Commissioner Caggiano, seconded by Commissioner Schmidt and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Schmidt, seconded by Commissioner Lewis, and carried:

Disbursements March 2018	
Administration	\$ 2,416.00
M&R	\$ 6,382.93
Professional Services	\$ 108.00
Supplies	\$ 172.83
Training	\$ 1,200.00
Utilities	\$ 2,701.88
UFSA	\$ 3,420.00
Total Disbursements:	\$ 16,401.64

The 2018 budget was reviewed by those present. Motion to accept the financial report was made by Commissioner Lewis; seconded by Commissioner Schmidt, and carried.

Chief's Report

Chief reported that there were 26 activities for the month of February bringing the total for the year to 60; 28 of which were fire calls. Billing needs to be done to charge outside departments for their share of the joint drill. Invoices to be done by the clerk. There were 30 attendees. More regular drills and training will follow. The joint drill was well received. Motion to accept the Chief's report was made by Commissioner Caggiano, seconded by Commissioner Schmidt and carried.

Fire Official's Report

The fire officials report was read by the clerk. There was a total of 4 home inspections for the month of February. Motion to accept the Fire Officials report was made by Commissioner Caggiano; seconded by Commissioner Schmidt, and carried.

Correspondence

- Received minutes Joint Board of Fire Commissioners meeting.
- Received email from Counselor Bucco for Altice bid
- Received email from Commissioner Purnell regarding the trails at Pyramid Mountain.

Old Business

Bid contact for the radio repairs was discussed. Commissioners agreed that should the bids have to go to all three fire districts Montville District 1 would request they be by appointment only at station three. Clerk to send to Towaco. Commissioner Caggiano reported that he had received the Speedway credit card, and applied for a card at Atlantic Stewardship but has not heard anything from them yet.

New Business

Reorganization meeting then proceeded. The meeting was turned over to the Clerk for the purpose of starting the annual elections and appointments. On the request for nominations for Chairman of the Board, motion to nominate Carl Lewis was made by Commissioner Caggiano, seconded by Commissioner Schmidt and carried. Carl Lewis was elected Chairman of the Board by unanimous vote. The meeting was turned over to Chairman Lewis who requested nominations for Vice Chairman. A motion was made by Commissioner Schmidt to elect Commissioner Purnell, seconded by Commissioner Caggiano and carried.

Motions were duly made, seconded and carried in connection with the following:

Treasurer	Michael Caggiano
District Clerk	Denise Phostole
Auditor	TBD
Lawyer	Anthony Bucco (JMHW.A.P.C.), Gary Needleman
Fire Official	Joseph Serrecchia
Payroll	Paychex
Newspapers	Daily Record, Citizen
Insurance	Holmes & Mc Dowell

The following appointments were made:

Carl Lewis and Robert Cook Department Buildings, Grounds

Service Contractors:

Alarm Systems	Art Daughtry Inc.
Landscaping	Wicks Services Inc.
Radios	Pinnacle Communications
Custodians	Silver Star
Generator	RJ Control, Kraft Power
Plowing	ALM
Pest Control	Western Pest

Adjournment

Motion to adjourn the meeting was made by Commissioner Schmidt and seconded by Commissioner Caggiano, and carried. Meeting was adjourned by Chairman Lewis at 9:02 PM.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One