

## July 13, 2023

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:07 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Ed Bitterle and Don Crownover; Chief Jim Longobardi; Acting Fire Official Ron Baldwin, Fire Inspector Michael Cowley and Denise Phostole District Clerk.

### Minutes

The minutes of the meeting of June were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Crownover and carried.

### Public Comment

None

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Bitterle, and carried:

Disbursements July 2023	
Administration	\$ 9,961.28
Benefits Life Ins. and W/C	\$ 3,215.10
M&R	\$ 8,224.56
Supplies	\$ 2,294.45
Purchases	\$ 2,594.17
Insurance	\$ 2,730.58
Utilities	\$ 3,347.00
Training	
UFSA	\$ 2,581.12
Total Disbursements:	\$ 34,948.26

Commissioner Caggiano reported that there will be another transfer into investments from Kearny and Blue Carbon banks, as well as a transfer to checking to cover expenses. The Workers Comp audit has been completed and resulted in a refund of \$12,000.00. LOSAP report was used for the Workers Comp audit; three members missing from the report. A LOSAP report from Lincoln Financial was received and investments are up. Motion to accept financial report was made by Commissioner Bitterle; seconded by Commissioner Crownover and carried.

### **Chief's Report**

The Chief reported that there were 26 fire calls for the month of June, bringing the year-to-date fire calls to 120, and the total year-to-date activities to 163. Chief received a quote of \$11,000.00 to make the necessary repairs to 352. Fire hose is on order; price may increase due to delays. Old six-wheeler fell off the trailer. The department is looking into putting it on the auction site. They purchased chains to secure the 6X6 to the trailer. Tool mounting on the ladder truck should be complete this weekend. Still need to move the radio from the old truck to the new truck. Need an installation kit. Stations one and two underwent cleaning after the power washing of the bays. Station three will be cleaned this week. A pump is needed to fit the back of the 6X6. To purchase new will be approximately \$7300.00. The Chief will check to see if there is a kit available to retrofit the old pump onto the back of the new 6X6. Discussed putting 90-degree connectors on the trucks. Working on driver training through the insurance company. Motion to accept Chief's report was made by Commissioner Crownover; seconded by Commissioner Bitterle and carried.

### **Fire Official's Report**

Fire Official reported a fire at 150 River Road Office Complex. The alarm came in with multiple building numbers. Alarm company is working on separating the alarm to go out as one location. The department is monitoring the summer concert series. Inspections are continuing at 2 Changebridge and Main Street. 2 Changebridge West has sprinklers that need repairing. Towaco Service has still not given a quote for the Crown Vic. Commissioners requested that the car be taken for a second opinion. The State RIMS is still not operational. Motion to accept Fire Official's report was made by Commissioner Bitterle; seconded by Commissioner Cook and carried.

### **Correspondence**

- Received quotes to epoxy floor at all three stations.
- Received invoices from Lil Geeks and MO Cleaning Services.
- Received Joint Meeting reminder and request to let Pine Brook know of any items for the agenda.

### **Old Business**

Commissioners reviewed the Project Status report.

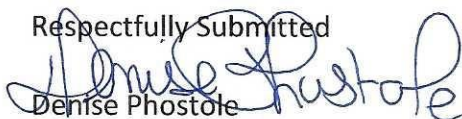
### **New Business**

Commissioner Caggiano requested that the department start working on their requirements for the 2024 budget. The department is working on disposing of foam. Commissioner Caggiano is working on the Equipment and Capital inventory and requested copies from the Department.

### **Adjournment**

The motion to adjourn the meeting was made by Commissioner Caggiano, seconded by Commissioner Cook and carried. The meeting was adjourned by the Commissioner Lewis at 9:03 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One