

## June 8, 2023

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:07 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, and Ed Bitterle; Chief Jim Longobardi; Acting Fire Official Ron Baldwin, Denise Phostole District Clerk and John McGorry.

### Minutes

The minutes of the meeting of May were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Caggiano and carried.

### Public Comment

None

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Bitterle, and carried:

#### Disbursements June 2023

Administration	\$ 3,722.78
Benefits Life Ins. and W/C	\$ 3,215.10
Insurance	\$ 2,730.56
Purchases	\$ 10,960.00
M&R	\$ 4,305.41
Utilities	\$ 3,640.50
UFSA	\$ 1,997.96
Total Disbursements:	\$ 30,572.31

Commissioner Caggiano reported that all CDs are now at a higher interest rate of 5% or better. The Workman's Comp audit should be completed next month as well as the yearly audit of the books. Motion to accept financial report was made by Commissioner Cook; seconded by Commissioner Bitterle and carried.

### Chief's Report

The Chief reported that there were 16 fire calls for the month of May, bringing the year-to-date fire calls to 94, and the total year-to-date activities to 130. The Chief's Alliance is doing a seminar on retention. Tools should be mounted on 350 within the next 2 to 3 weeks. Codes have been set up for inspectors at Knox boxes. Department will be doing fire watch at the fireworks on June 30<sup>th</sup>. The Chief will make an appointment to have the bays in all three

stations power washed. The Chief would like to purchase leaf blowers to clean the bays. The Chief presented a quote to replace the Fire Prevention Bureau car. The department is looking into a possible social activity for the men in September. Motion to accept Chief's report was made by Commissioner Bitterle; seconded by Commissioner Cook and carried.

### **Fire Official's Report**

Fire Official will be taking the Fire Prevention car (Crown Vic) to get pricing on repairs and will bring the information back to the next meeting. Inspections are ongoing at 2 Changebridge Road, along the Main Street corridor and at the 150 River Road office complex. Fire Official is working on weekend permits for the 4<sup>th</sup> of July, the Relay 4 Life and 1 Montville events. The Fire Official will be attending the flag retirement. Rims system remains down – new system not in operation yet. Motion to accept Fire Official's report was made by Commissioner Bitterle; seconded by Commissioner Cook and carried.

### **Correspondence**

- Received shared services invoice; cleaning invoice MO Services; Verizon invoice.
- Received multiple emails regarding the migration to FIOS.

### **Old Business**

Commissioners reviewed the Project Status report. On a motion made by Commissioner Cook and seconded by Commissioner Bitterle the Commissioners will be purchasing a flag for display purposes on the ladder truck. All in favor.

### **New Business**

Permission given to Commissioner Cook to use Station Two for an event on July 22<sup>nd</sup>.

### **Adjournment**

The motion to adjourn the meeting was made by Commissioner Cook, seconded by Commissioner Bitterle and carried. The meeting was adjourned by the Commissioner Lewis at 8:46 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One