

April 12, 2018

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:06 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Robert Purnell, Michael Caggiano, Robert Cook, and Stephen Schmidt; Fire Official Joseph Serrecchia; Chief Ron Baldwin and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of March were read and accepted as corrected. Motion to accept made by Commissioner Schmidt, seconded by Commissioner Caggiano and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

Disbursements April 2018	
Administration	\$ 1,645.00
Insurance	\$ 28,359.00
M&R	\$ 6,099.02
Professional Services	\$ 432.00
Supplies	\$ 263.54
Utilities	\$ 3,836.94
UFSA	\$ 2,828.00
Total Disbursements:	\$ 43,463.50

The account at Connect 1 was closed and rolled into the operating account. Capital 1 has made a slight increase in their interest rates. The 2018 budget was reviewed by those present. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

Chief's Report

Chief reported that there were 33 activities for the month of March bringing the total for the year to 93; 55 of which were fire calls. There were lots of storm related calls last month. Received an application for a new junior member and one for a new adult member. Membership is still a struggle and a priority. Motion to accept the Chief's report was made by Commissioner Schmidt, seconded by Commissioner Cook and carried.

Fire Official's Report

Fire Official Serrecchia reported that there was a total of 15 home inspections for the month of March, and 4 plan reviews. Fire watch invoice was sent to 112 Main Road. There is a new state law regarding the installation of carbon monoxide detectors in all businesses that have fuel burning appliances. Also, fire extinguishers now have to be certified. Fire Official Serrecchia met with the fire officials in Towaco and Pinebrook regarding the ordinance for permit fees. State fees have gone up. In order to save future lawyer bills the ordinance was sent to Counselor Bucco to rewrite so it will be tied to the state fees and will not have to be amended at town level should those fees change. Motion to accept the Fire Officials report was made by Commissioner Purnell; seconded by Commissioner Caggiano, and carried.

Correspondence

- Received signed notice to proceed with construction of the new truck from Counselor Bucco.
- Received request from Leena Abaza, Montville Township Clerk, to ask Commissioners to file their annual financial disclosure statements.
- Received numerous emails from Towaco and Pinebrook regarding the contracts for the repairs and maintenance of the districts radio system.
- Received notice from Towaco regarding the change of location for the Joint Commissioners meeting from Pinebrook to Towaco.
- Received request for additional information from the auditors.

Old Business

There will be a walk through for bidders for the radio repairs on Friday April 13. Chief Baldwin is working on finalizing the LOSAP number for 2017. Commissioner Caggiano is working with the auditors to complete the 2017 audit.

New Business

None.

Adjournment

Motion to adjourn the meeting was made by Commissioner Purnell and seconded by Commissioner Cook, and carried. Meeting was adjourned by Chairman Lewis at 8:14 PM.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One