

November 11, 2021

The Vice Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. This meeting is being held within the regulations and recommended guidelines of the State of New Jersey and the Township of Montville as pertains to the Covid19 virus. Meeting was called to order at 7:15 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Cook and Steven Schmidt; Deputy Chief Ron Baldwin; Fire Official Alex Phostole; and Denise Phostole District Clerk.

Minutes

The minutes of the meeting of October were read and accepted as read. Motion to accept made by Commissioner Schmidt; seconded by Commissioner Cook and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Schmidt, and carried:

Disbursements November 2021	
Administration	\$ 1,651.64
Benefits (Life Ins/Workmans Comp)	\$ 640.71
Insurance (Commercial Package)	\$ 2,418.67
M&R	\$ 6,906.19
Purchases	\$ 21,734.50
Uniforms	\$ 30,000.00
Supplies	\$ 714.09
Training	\$ 275.00
Utilities	\$ 2,543.06
UFSA	\$ 3,415.46
Total Disbursements:	\$ 70,299.32

Commissioner Caggiano reported that he would be closing the Lakeland Bank operating account and moving the operating account to Lincoln First Bank. The AM Trust (workman's comp) check for the credit due was not received. They are reissuing the check. Commissioners reviewed the budget for 2021 and approved the budget for 2022. Motion to accept financial report was made by Commissioner Schmidt; seconded by Commissioner Cook and carried.

Chief's Report

Deputy Chief Baldwin reported that there were 19 fire calls for the month of October, bringing the year-to-date fire calls to 162, and the total year to date activities to 250. The department training at the Academy this month. The annual dinner is Friday November 12th at the Hanover Manor. Motion to accept Chief's report was made by Commissioner Schmidt; seconded by Commissioner Caggiano and carried.

Fire Official's Report

Fire Official reported that there was a total of 8 home inspections for the month of October. There are ten Life Hazard Units that still must be inspected. Fire Official spoke to Enforsys regarding the issues that have not been resolved. Having problems with Optimum sending and receiving emails. Remodel of office should be done before the beginning of the year. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Schmidt and carried.

Correspondence

- Received the invoice from Enforsys
- Received paperwork from Epperly for use of station two on February 19, 2022
- Received Cert of Liability from the Boy Scouts
- Received request to use station three from the animal shelter for a rabies clinic on 11/6
- Received contract from ALM for snow plowing for the 2021-2022 season

Old Business

The commissioners reviewed the outstanding project status report. Discussed the items.

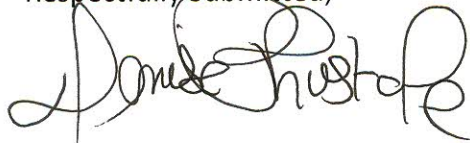
New Business

On motions made and passed the Commissioners passed resolutions to accept the audit findings from the 2020 audit, and to approve the resolution for stipends for 2021. On a motion made the Commissioners accepted the contract for snow plowing from ALM for the 2020-2021 season. Commissioner Schmidt regretfully resigned – he is moving out of state.

Adjournment

Motion to adjourn meeting was made by Commissioner Cook, seconded by Commissioner Caggiano and carried. Meeting was adjourned by Chairman Lewis at 9:58 P.M.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC District One