

December 12, 2024

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record and the Citizen, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Anthony Luciano, Don Crownover, Fire Chief Jim Longobardi, Fire Official Brian Ricci and Denise Phostole District Clerk.

The Meeting was paused to open the floor to the public for comments on the 2025 budget. No comments made; the meeting was resumed.

Minutes

The minutes of the meeting for November were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Caggiano and carried.

Public Comment

None

Financial Report

The treasurer presented the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover, seconded by Commissioner Luciano, and carried:

Disbursements December 2024	
Administration	\$ 4,666.53
Benefits	\$ 2,004.50
M&R Apparatus	\$ 14,424.04
M&R Equipment	\$ 1,914.25
Insurance	\$ 6,620.32
Office Expense	\$ 3,700.00
Purchases Tools and Equipment	\$ 10,648.37
M&R Buildings and Grounds	\$ 5,921.19
Supplies	\$ 411.38
Utilities	\$ 5,097.65
UFSA	\$ 8,254.92
Total Disbursements:	\$ 63,663.15

Commissioner Caggiano reported receiving the refund checks for the Workers Comp audit and the Accident and Life policy. The two missing two invoices – ADP and Reliance Standard Life- have also been received. The Commissioners reviewed the 2023 budget line items. Motion to

accept financial report was made by Commissioner Luciano, seconded by Commissioner Crownover, and carried.

Chief's Report

The Chief reported that there were 16 fire calls for the month of November, bringing the year-to-date fire calls to 226 and the total year-to-date activities to 317. The chief reported that engine 352 still needs complete service. The Santa run will be on Saturday December 21st, and the Christmas party will be on Sunday December 22nd. The Department Dinner is on December 13th at the Valhalla Club. The department received a letter from the Police Department about Drone Safety. The Chief requested and was given the password for the website. Motion to accept the Chief's report was made by Commissioner Luciano; seconded by Commissioner Caggiano and carried.

Fire Official's Report

The Fire Official reported that there was a total of 13 home inspections for the month of November four of which passed the first time and five that passed on reinspection. All the Life Hazard inspections have been completed for 2024. 150 River Road Office Complex has not been completed. Alarms have been going off at 150 River at various buildings in the complex. First Due is now up and running. No longer using Enforsys. A phone card is needed for the surface and the Fire Prevention Bureau would like to purchase an iPad in 2025. The department is still in need of a part-time inspector. The Commissioners thanked FO Ricci for his service and wished him well in his future endeavors. Motion to accept Fire Official's report was made by Commissioner Luciano; seconded by Commissioner Cook and carried.

Correspondence

- Received 2 service invoices from Gen Serve; invoice from Fire and safety; invoice from ALM
- Received the completed contracts from Gen Serve, and the service agreement explanation of service A and B
- Received the signed contract from ALM
- Received the adopted changes to the Fire Prevention ordinances from the town
- Received and responded to a request for updated contact information from ESCNJ Co-op
- Received response from the Police Department that they have arranged a meeting with their radio installer for December 17th at the police department at 5:30 PM
- Received a request from NJNG to arrange an appointment to install a new meter at station one.
- Received a notice from the DLGS that a new director has been appointed. Director is Michael F Rogers.
- Received a response from Pine Brook that there is no contract with Davis Carburetor.

Old Business

Commissioners reviewed the Project Status report.

New Business

The Commissioners passed the Resolution to accept the adopted budget. Commissioner Crownover made a motion to pass a resolution appointing Michael Cowley to the position of Fire Official beginning January 1, 2025, seconded by Commissioner Cook. Resolution to appoint passed all in favor. On a motion made by Commissioner Crownover seconded by Commissioner Luciano the commissioners approved the striping of the parking lot at station three. All in favor.

Adjournment

The motion to adjourn the meeting was made by Commission Luciano, seconded by Commissioner Crownover and carried. The meeting was adjourned by Commissioner Lewis at 9:07 P.M.

Respectfully Submitted

Denise Phostole

District 1 Clerk Montville Township BOFC District One