

## **April 10, 2025**

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

### **Call to Order**

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:01 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### **Roll Call**

Those present were Commissioners Carl Lewis, Robert Cook, and Don Crownover; Chief Carol DaCosta; Fire Official Michael Cowley and Denise Phostole District Clerk.

### **Minutes**

The minutes of the meeting for February were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Crownover and carried.

### **Public Comment**

None

### **Financial Report**

Commissioner Caggiano gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Crownover, and carried:

Disbursements April 2025	
Administration	\$ 3,642.01
Benefits	\$ 2,538.60
M&R	\$ 3,559.84
Insurance	\$ 3,052.92
Purchases	\$ 174.75
Supplies	\$ 2,554.12
Utilities	\$ 3,060.92
Website development and Mainten.	\$ 925.00
UFSA	\$ 3,854.23
Total Disbursements:	\$ 23,362.39

Commissioner Caggiano reported that \$25,000.00 was transferred from ION Savings to ION Checking to cover bills for the month of April. The first half tax levy check was received and deposited to ION savings in the amount of \$308,116.50. \$40,000.00 was transferred from the Fire Prevention account at Provident Bank to a CD at Provident Bank. Audit has been completed except for LOSAP. The commissioners reviewed the budget line items. Motion to accept financial report was made by Commissioner Crownover, seconded by Commissioner Cook, and carried.

### **Chief's Report**

The Chief reported that there were 23 fire calls for the month of March, bringing the year-to-date fire calls to 58, and the total year-to-date activities to 72. The Chief reported that Fire

Fighter Conner Olsen has resigned. The chief received an email from the Montville Water Department requesting that they keep track of the amount of water used on fire calls. Rabies clinic has been scheduled for Friday April 11<sup>th</sup> at station three from 5 to 7 PM. The baseball parade is scheduled for April 5<sup>th</sup>. One engine is requested to be at Lazar at 8 AM. Sunday April 13<sup>th</sup> is the Easter Egg hunt. Arrival at the park at 1 PM. Tuesday April 22<sup>nd</sup> there will be a Meter Class – location TBD. Commissioners approved the request to purchase two IPADs for the trucks. Need to also purchase Otter Boxes and mounts for the trucks. New foam has been purchased. Still nothing from the state about disposing of the old foam. Need to purchase new gear for three members. Motion to accept the Chief's report was made by Commissioner Crownover; seconded by Commissioner Cook and carried.

### **Fire Official's Report**

Fire Official Cowley said that there were 10 home inspections in March and 18 inspections of LHUs and registrations. IPAD was purchased last month and is up and fully operational as well as the surface. The credit card system with First Due may not work with Provident Bank. Late notices have been sent out to registrations that have not yet paid the yearly fee. The Bureau is working with the 4<sup>th</sup> of July committee to arrange inspections. The contractor that is building the warehouses on 331 Main Road has put a tanker truck on the premises to help with any firefighting. Motion to accept the Fire Officials report was made by Commissioner Caggiano; seconded by Commissioner Cook and carried.

### **Correspondence**

- Received invoices from Lil Geeks; ALM; Verizon.
- Received multiple emails about the gas pump.
- Received a gas card for the new Fire Prevention car.
- Notice from Municibid that they lost the NJ contract.

### **Old Business**

Commissioners reviewed the Project Status report.

### **New Business**

Need to call a meeting of two from each department, two from the ladies auxiliary and two commissioners to review the plans for station two. .

### **Adjournment**

The motion to adjourn the meeting was made by Commissioner Cook, seconded by Commissioner Crownover and carried. The meeting was adjourned by Commissioner Lewis at 9:00 P.M.

Respectfully Submitted

Denise Phostole  
District 1 Clerk Montville Township BOFC District One