

## August 14, 2025

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:06 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were Commissioners Carl Lewis, Robert Cook, Michael Caggiano and Don Crownover; Fire Official Michael Cowley, Chief Carol DaCosta and Denise Phostole, District Clerk.

### Minutes

The minutes of the meeting for July were read and accepted as revised. Motion to accept made by Commissioner Crownover; seconded by Commissioner Caggiano and carried.

### Public Comment

None

### Financial Report

Commissioner Caggiano gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover, seconded by Commissioner Cook, and carried:

Disbursements August 2025	
Administration	\$ 2,152.14
Professional Services	\$ 130.50
Office Expense	\$ 492.62
Benefits	\$ 1,759.98
M&R Apparatus	\$ 54.75
M&R Buildings and Grounds	\$ 2,688.16
M&R Equipment	\$ 3,957.12
Purchases Gear and Radio	\$ 450.00
Purchases Tools and Equipment	\$ 1,187.35
Utilities	\$ 4,937.02
Insurance	\$ 2,830.92
Supplies	\$ 787.56
Training	\$ 1,450.00
UFSA	\$ 2,414.20
Total Disbursements:	\$ 25,292.32

Commissioner Caggiano reported that he would be moving \$100,000 out of the ION Savings into an ION CD or to another bank that has a favorable rate. \$25,123.56 has been transferred from the ION bank savings account to the ION bank checking account to cover bills for the

month of August. Motion to accept financial report was made by Commissioner Crownover, seconded by Commissioner Cook and carried.

### **Chief's Report**

The Chief reported that there were 18 fire calls for the month of July, bringing the year-to-date fire calls to 135, and the total year-to-date activities to 240. Chief DaCosta said the Towaco picnic went well and Montville had a good number of people attending. The Boonton parade will be on Saturday August 30th, and fireworks will be on Sunday August 31<sup>st</sup>. Asked for updates on the craft fair from the Ladies Auxiliary. Event may be canceled due to lack of participants. The company completed a Drafting Training drill as well as an Elevator Rescue Awareness Training drill. September 20 and 21 is Extrication Training and will be held with multiple companies. Chief is working on obtaining one more quote for foam disposal. Motion to accept the Chief's report was made by Commissioner Cook; seconded by Commissioner Crownover and carried.

### **Fire Official's Report**

Fire Official Cowley reported that there were 10 home inspections in July and a combined 9 inspections of LHUs and registrations. Total accounts receivable for the month of July was \$2,241.00; the FPB also received a state check. FO is working on getting the credit card portion of First Due finalized. The Conklin Farm Car show is on August 27<sup>th</sup>. Inspections at 150 River Road are ongoing. Still finding missing registrations within that complex. New local assistance coming into the Division of Fire Safety – old contact is retiring. Montville day is coming up in October. Motion to accept the Fire Officials report was made by Commissioner Cook; seconded by Commissioner Crownover and carried.

### **Correspondence**

- Received a request from the Chief for an additional email address for the Deputy Chief to read as follows: Battchief@montvillefd.org
- Received information from the chief about the requested printers for each fire house.
- Received an email from the Town on how to best contact the Fire Prevention Bureau for inspections
- Received an email from Mike Neff requesting a diagram of the radio system – John Connelly replied
- Received an email from John Connelly saying that the repeater at 86 River Road is not working again. He sent 2 quotes for purchasing either the same or a newer updated version of the repeater.
- Received an email from TD bank about the setting up of the account for Fire Prevention
- Received 2 emails from DCA about the new OPRA law and the election reporting laws.
- Received an email from Liz Shick about attending a meeting of the board.
- Received an email from Municibid stating that although they no longer hold the state contract, we can still use their services.
- Received and email from Town Hall setting a date for the meeting about the PILOT program.

- Received an email from Anthony Bucco about the LOSAP changes.

### **Old Business**

Commissioners reviewed the Project Status report.

### **New Business**

On a motion made by Commissioner Cook and seconded by Commissioner Lewis the Commissioners approved a request for the use of station two by Suzanne Crownover on October 12<sup>th</sup> for the purpose of a baby shower. All in favor. On a motion made by Commissioner Cook and seconded by Commissioner Caggiano the commissioners approved a quote to repair the sign at station 1. All in favor. The commissioners approved a request from the Chief for a new email for the Battalion Chief to read Battchief@montvillefd.org.

### **Adjournment**

The motion to adjourn the meeting was made by Commissioner Crownover, seconded by Commissioner Cook and carried. The meeting was adjourned by Chairman Lewis at 9:20 P.M.

Respectfully-Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One