

## September 11, 2025

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were Commissioners Carl Lewis, Robert Cook, Michael Caggiano and Don Crownover; Fire Official Michael Cowley and Denise Phostole, District Clerk.

### Minutes

The minutes of the meeting for August were read and accepted as read. Motion to accept made by Commissioner Crownover; seconded by Commissioner Cook and carried.

### Public Comment

None

### Financial Report

Commissioner Caggiano gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover, seconded by Commissioner Cook, and carried:

Disbursements September 2025	
Administration	\$ 3,825.24
Benefits	\$ 1,759.99
Insurance	\$ 2,830.92
M&R Apparatus	\$ 150.92
M&R Buildings and Grounds	\$ 4,059.98
Professional Services	\$ 1,232.50
Purchases Electronics	\$ 1,436.70
Utilities	\$ 2,091.46
Supplies	\$ 644.70
UFSA	\$ 2,442.62
Total Disbursements:	\$ 20,475.03

Commissioner Caggiano reported that he was still waiting for the refund for the Workers Comp refund. Motion to accept financial report was made by Commissioner Cook, seconded by Commissioner Crownover and carried.

### Chief's Report

In the absence of the Chief the chief's report was read by the Clerk. The Chief reported that there were 24 fire calls for the month of August, bringing the year-to-date fire calls to 159, and the total year-to-date activities to 275. Chief DaCosta wrote the Boonton parade had a great attendance. The 9/11 service in Montville – if anyone is available, please let the Chief know.

Probationary members will be getting red shields to avoid confusion as to who will be allowed to respond to interiors and when a truck can roll. There is an extrication drill scheduled for September 20<sup>th</sup> and 21<sup>st</sup>. There will be a Man versus Machine class in October. All drivers must also do Airpack checks. Motion to accept the Chief's report was made by Commissioner Cook; seconded by Commissioner Crownover and carried.

### **Fire Official's Report**

Fire Official Cowley reported that there were 5 home inspections in August and a combined 41 inspections of LHUs and registrations. Total accounts receivable for the month of August was \$858.00. Reviewed the open violations at station one and two. Sal Farhan has resigned his position as Fire Inspector. Fire Official Cowley requested approval to start the hiring process. Motion to approve the search for a Fire Inspector was made and passed. Uniforms for Fire Inspectors will be generic so that they may be passed on to the next inspector. Motion to accept the Fire Officials report was made by Commissioner Crownover; seconded by Commissioner Cook and carried.

### **Correspondence**

- Received multiple emails regarding the PILOT program and the meeting with the township
- Received emails regarding the radio and PMC
- Invoices from Verizon, Gen Serv Agreement (second time), Gen Serv invoice, LHU invoices for 2 firehouses, Amazon invoice.
- Gave car title for old fire prevention car to Commissioner Caggiano.
- Emails from the DOLGS
- Microsoft Agreement update.
- Bucco LOSAP response
- Received notification the radio meeting was cancelled.
- Received emails from the ICC

### **Old Business**

Commissioners reviewed the Project Status report.

### **New Business**

None

### **Adjournment**

The motion to adjourn the meeting was made by Commissioner Crownover, seconded by Commissioner Cook and carried. The meeting was adjourned by Chairman Lewis at 9:01 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One