

February 13, 2025

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record and the Citizen, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:07 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Anthony Luciano, Don Crownover, Fire Chief Carol DaCosta, Fire Official Mike Cowley and Denise Phostole District Clerk.

Minutes

The minutes of the meeting for January were read and accepted as read. Motion to accept made by Commissioner Luciano; seconded by Commissioner Cook and carried.

Public Comment

None

Financial Report

The treasurer presented the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Luciano, seconded by Commissioner Crownover, and carried:

<u>Disbursements February 2025</u>	
Administration	\$ 3,270.29
Buildings and Grounds	\$ 12,600.67
<u>M&R</u>	
Insurance	\$ 2,830.92
Benefits	\$ 3,552.60
Purchases	\$ 18,061.57
Utilities	\$ 5,570.56
Office Expense	\$ 57.32
Professional Services	\$ 900.00
Supplies	\$ 95.96
Dues	\$ 20.00
UFSA	\$ 2,433.60
Total Disbursements:	\$ 49,393.49

Commissioner Caggiano reported the transfer of \$45,000 from the ION bank savings account to the checking account to cover the disbursements for the month. He reported that insurance has been updated as well as the vehicles and the additions. Commissioners reviewed the

budget line items. Motion to accept financial report was made by Commissioner Luciano, seconded by Commissioner Crownover, and carried.

Chief's Report

The Chief reported that there were 27 fire calls for the month of January, bringing the year-to-date fire calls to 27 and the total year-to-date activities to 40. The chief reported that there had been several false alarms from the youth center. There will be a class on Strategy and Tactics and two training drills in March. Training drills have been scheduled for the remainder of the year – they have one in almost every month. The chief has been spending time organizing the other office with the men and also updating the CAD system, so the dispatchers know what to do for a first alarm, a second alarm etc. Motion to accept the Chief's report was made by Commissioner Crownover; seconded by Commissioner Luciano and carried.

Fire Official's Report

The Fire Official reported that there was a total of 11 home inspections for the month of January, 2 inspections of registrations, and 1 complaint inspection. Fire Official requested reports on the status of the new code book and the air card for the surface. The Fire Official would like another email address. He reported that he is working with First Due to set up payment by credit card. Fire Official has requested hiring Sal Farhan as a Fire Inspector. He is employed full-time in Clifton at the FD. New bill eliminating the installation of fire extinguishers for home inspections; FO Cowley will speak to the Fire Officials in Towaco and Pine Brook to see how they want to handle this. Motion to accept Fire Official's report was made by Commissioner Crownover; seconded by Commissioner Cook and carried.

Correspondence

- Received invoices from ALM; past due from City Fire
- Received an email with a listing of LOSAP participants
- Received emails from DOLGS

Old Business

Commissioners reviewed the Project Status report.

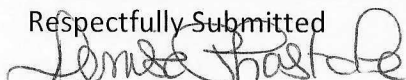
New Business

The Commissioners discussed the E Dispatch system. Resolution to hire Sal Farhan as Fire Inspector.

Adjournment

The motion to adjourn the meeting was made by Commission Cook, seconded by Commissioner Crownover and carried. The meeting was adjourned by Commissioner Lewis at 8:51 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One

Montville Township Fire District No. 1
Montville N.J. 07045

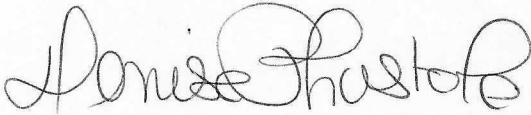
RESOLUTION TO APPOINT SAL FARHAN TO THE POSITION OF FIRE INSPECTOR
MONTVILLE FIRE PREVENTION BUREAU, DISTRICT 1

WHEREAS, Fire Official Michael Cowley has recommended that Sal Farhan be appointed to the position of Fire Inspector for the Montville Fire Prevention Bureau, District 1

WHEREAS, the Montville Board of Fire Commissioners agrees with his recommendation

NOW THEREFORE BE IT RESOLVED by the Montville Board of Fire Commissioner, District 1, County of Morris, State of New Jersey, that Sal Farhan is hereby appointed to the position of Fire Inspector effective March 1, 2025, at a rate of \$ 25.00 per hour.

I Denise T. Phostole, District Clerk to the Commissioners of Montville Fire District No. 1, hereby certify that this is a true copy of the Resolution Adopted by the Commissioners of Fire District No. 1 at the meeting held February 13, 2025.



Denise T. Phostole
District 1 Clerk
Montville Township BOFC District 1

Commissioner	YES	NO	ABSTAIN
Carl Lewis	X		
Michael Caggiano	X		
Robert Cook	X		
Donald Crownover	X		
Anthony Luciano	X		