

January 9, 2025

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record and the Citizen, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:07 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Anthony Luciano, Don Crownover, Fire Chief Carol DaCosta, Fire Official Mike Cowley and Denise Phostole District Clerk.

Minutes

The minutes of the meeting for December were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Luciano and carried.

Public Comment

None

Financial Report

The treasurer presented the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover, seconded by Commissioner Luciano, and carried:

Disbursements January 2025	
Administration	\$8,843.21
Benefits	\$2,538.60
M&R	\$5,874.38
Office Expense	\$50.70
Insurance	\$2,385.15
Training	\$350.00
Supplies	\$98.60
Purchases	\$1,913.94
Utilities	\$1,225.00
UFSA	<u>\$3,266.92</u>
	\$26,546.50

Commissioner Caggiano reported the transfer of \$35,000 from the ION bank savings account to the checking account to cover the disbursements for the month. He is working on updating the fixed asset account for the upcoming audit. Commissioners reviewed the budget line items. Motion to accept financial report was made by Commissioner Cook, seconded by Commissioner Luciano, and carried.

Chief's Report

The Chief reported that there were 16 fire calls for the month of December, bringing the year-to-date fire calls to 242 and the total year-to-date activities to 342. The chief said that the funeral for Dave Johnson would be on Saturday January 11th and the repast in Towaco. The department would be participating in the polar plunge on New Years day at the Valhalla Club. Fit testing will take place on February 18th. The Towaco Fire Department will be participating in a Vulcan Training session with Montville titled Man and Machine. Discussed LOSAP calculation for training. Chief requested a check for payment of County Dues. Motion to accept the Chief's report was made by Commissioner Luciano; seconded by Commissioner Crownover and carried.

Fire Official's Report

The Fire Official reported that there was a total of 9 home inspections for the month of December, 31 inspections of registrations, 8 re-inspections and 1 complaint inspection. Fire Official requested reports on the status of an iPad, the new code book and the air card for the surface. The Fire Official would like permission to set up the use of credit cards for payments. He reported that First Due was working well and invoices have been emailed to businesses for payment with the increased fees used. Motion to accept Fire Official's report was made by Commissioner Luciano; seconded by Commissioner Cook and carried.

Correspondence

- Received invoices from ALM
- Received the renewal for the domain name and the hosting for Go Daddy for 2 years.

Old Business

Commissioners reviewed the Project Status report.

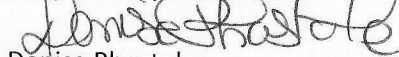
New Business

The sheetrock at station one will be repaired. The trim at station one on the flat roof is being repaired. The generator at station three will be maintained by Gen Serv – contract is needed to service it the same as station one. The electric meter will be changed at station one on Monday January 13th. The heater will be repaired on Tuesday the 14th at station three. The outdoor light at station two needs to be replaced.

Adjournment

The motion to adjourn the meeting was made by Commission Luciano, seconded by Commissioner Crownover and carried. The meeting was adjourned by Commissioner Lewis at 9:03 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One