

May 8, 2025

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were Commissioners Carl Lewis, Robert Cook, Don Crownover and Michael Caggiano Anthony Luciano; Chief Carol DaCosta and Denise Phostole District Clerk.

Minutes

The minutes of the meeting for April were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Luciano and carried.

Public Comment

None

Financial Report

Commissioner Caggiano gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover, seconded by Commissioner Luciano, and carried:

Disbursements May 2025	
Administration	\$ 1,621.66
Benefits Life Ins. and W/C	\$ 2,571.10
M&R	\$ 3,269.29
Buildings and Grounds	\$ 5,288.76
Insurance	\$ 3,052.92
Purchases Tool and Equipment	\$ 292.00
Supplies	\$ 422.11
Utilities	\$ 4,028.17
UFSA	\$ 3,756.52
Total Disbursements:	\$ 24,302.53

Commissioner Caggiano reported that \$23,263.75 was transferred from ION Savings to ION Checking to cover bills for the month of May. Two CDs matured in May and two more have been purchased at 3.95% interest rate. Four more will mature before the end of the year – two in July and two in October. The Worker's Comp audit was done – there are no results yet. The commissioners reviewed the budget line items. Motion to accept financial report was made by Commissioner Luciano, seconded by Commissioner Crownover, and carried.

Chief's Report

The Chief reported that there were 16 fire calls for the month of April, bringing the year-to-date fire calls to 74, and the total year-to-date activities to 136. Chief DaCosta reported that they have an application for a new member – James Maloney, who will be assigned to Company One. There was a training drill held last month with Towaco and Pine Brook called “McMansions- Firefighting in Large Dwellings” and the chief reported that there were many firefighters in attendance. The chief inquired as to who would provide service pins and plaques for years of attendance and was informed that they came from the companies. Police dispatch desk is undergoing renovations and they are installing a new CAD system called Mark 43. It will be up and running by the end of the month. The department has not been able to do the radio checks because of the upgrade. Chief Caggiano will be meeting with each fire department to update run cards. There is also a new statewide reporting system for the State of New Jersey. This will require all fire houses to have connectivity. Mountain Lakes FD has requested Montville participation in their Memorial Day parade – we will be sending one engine. Montville firefighters in attendance will be wearing class A attire. Requested help at the Buffalo House from the commissioners for the removal of a large amount of poison ivy on the back of the building. The commissioners have agreed to pay to have Wicks remove it. The baseball parade has been cancelled twice. Motion to accept the Chief's report was made by Commissioner Crossover; seconded by Commissioner Luciano and carried.

Fire Official's Report

In the absence of the Fire Official the district clerk read the report. There were 12 home inspections in April and a combined 41 inspections of LHUs and registrations: one permit inspection and three complaint inspections. Total accounts receivable for the month of April was \$5,696.00. TD Bank appears to be the only bank available in the area that will accommodate working with strip to accept payments for the Fire Prevention Bureau. FO is requesting opening an account at TD. Inspections are going well. Main Road is about 95% completed. The car was taken in to have the issue with the Knox Box taken care of. FO is requesting an update on the open violation at station one regarding having the hood cleaned. Commissioner Lewis to check into this. Fire Prevention is still working with the 4th of July committee to correct issues from last year to ensure that they do not happen this year. The dates for the event are the 25th to 27th of June. Motion to accept the Fire Officials report was made by Commissioner Cook; seconded by Commissioner Luciano and carried.

Correspondence

- Received invoices from First Due; ALM; Knox Connect; Verizon; Fire and Safety.
- Received email from Go Daddy not able to renew – no card on file. Do not need this.
- Received an email from North East regarding an unpaid bill – sent to D3.
- Notice from First Due – system will be down for maintenance Sunday 5/18/25 4 to 6 AM.

Old Business

Commissioners reviewed the Project Status report.

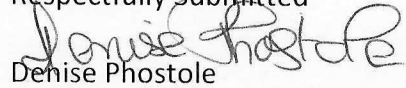
New Business

On a motion made and carried the commissioners approved the application of James Maloney for membership in Company One.

Adjournment

The motion to adjourn the meeting was made by Commissioner Luciano, seconded by Commissioner Crownover and carried. The meeting was adjourned by Commissioner Lewis at 9:34 P.M.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Denise Phostole".

Denise Phostole

District 1 Clerk Montville Township BOFC District One