

April 9, 2026

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, Senior Center, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Cook, who presided. Chairman Cook pointed out the Fire Exits. Those present were Commissioners Robert Cook, Carl Lewis, Michael Caggiano, Don Crownover and Anthony Luciano; Fire Official Michael Cowley; Chief Carol DaCosta and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting for March were read and accepted as read. Motion to accept made by Commissioner Luciano; seconded by Commissioner Crownover and carried.

Public Comment

None

Financial Report

Commissioner Caggiano gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover seconded by Commissioner Luciano, and carried:

Disbursements April 2026

Administration	\$ 3,273.06
Benefits	\$ 1,689.99
M&R Apparatus	\$ 971.13
M&R Buildings and Grounds	\$ 2,594.88
Insurance (Commercial Package)	\$ 2,952.09
Supplies	\$ 360.00
Utilities	\$ 6,132.09
UFSA	\$ <u>2,997.91</u>
Total Disbursements:	\$ 20,971.15

Commissioner Caggiano reported there was one CD that matured in March at ION Bank and was moved to mature in December at a rate of 3.85%. There are two additional CDs set to mature in April, also at ION Bank. They will be moved to go out to tentatively mature in January or February 2027. The Workers Comp policy has been paid in full. Motion to accept the financial report was made by Commissioner Lewis and seconded by Commissioner Luciano and carried.

Chief's Report

Chief reported that there were thirteen fire calls for the month of March, bringing the year-to-date fire calls to 58, and the year-to-date activities to 92. Friday April 10th there will be a Rabies Clinic at station three from 5:00 PM to 7:00 PM. The trucks will need to be moved out and then back in again. Montville PBA is having a Touch-A-Truck on April 23rd, 12:15 at Town Hall. Pizza and ice cream provided. The radio has been installed into the fire prevention car. Run Cards have been submitted to the County. Department is looking to transition to them in May. Foam is gone from station one. County radio dispatch training will be on Monday April 27th. There have been issues on someone touching the switches and buttons on the Young. No one should be on the truck. All the switches were put to the on position and left that way. Chief thanked everyone who helped at the Easter Bunny detail. Chief will possibly be out of State on Saturday April 11th. Motion to accept the Chief's report was made by Commissioner Lewis; seconded by Commissioner Luciano and carried.

Fire Official's Report

Fire Official Cowley reported that there were 10 home inspections and a total of 37 non-LHU, 21 LHU, 2 Quarterly inspections, 1 Semi-Quarterly inspection and 6 complaint inspections for the month of March. All together for the month of March the bureau has brought in \$10,386.13 – that includes house inspections and local registrations. Second quarter check was received from the Division of Fire Safety in the amount of \$7,665.13. Inspections are progressing well; Main Road inspections are 95% complete. Liquor licenses have been inspected and are due to the town by May 1st. All penalty monies have been collected. The Fire Prevention Bureau is looking to deactivate the Optimum email accounts due to receiving multiple spam emails daily. Motion to accept the Fire Official's report was made by Commissioner Luciano; seconded by Commissioner Crownover and carried.

Correspondence

- Received emails from egg@dca FML (Family Medical Leave Act) and leaves of absence. NJ Real Adopt (Flood). Email regarding contracts. Email and LFN regarding legal postings and publication requirements of legal postings.
- Invoices from NJ Fire and Equipment (fit test). Verizon, ALM, radios.
- Email regarding newspaper consolidation.
- Email from Counselor Bucco personnel issue.
- Email from Mike Neff – service agreements and \$ due the County
- Request from Towaco to sign and send back the PO for the repair of the repeater.

Old Business

Commissioners reviewed the Project Status report.

New Business

Motion to give final approval given to order radios based on quote obtained. All in favor. Commissioners were given a copy of the Montville FD run cards that were submitted to the state. Commissioner Caggiano requested 2025 LOSAP percentages and percentage calculations. Stated that although at this time the auditors had not requested them there was a possibility that they would in the future and he would like to be prepared. October note to revisit LOSAP. Motion made by Commissioner Luciano, seconded by Commissioner Caggiano to approve the quote of \$2,244 inclusive to reconfigure the sirens in District 1 to the County frequency. Audible sirens to sound in the district from 6 AM to 9 PM seven days a week. All in favor.

Adjournment

The motion to adjourn the meeting was made by Commissioner Crownover, seconded by Commissioner Luciano and carried. The meeting was adjourned by Chairman Cook at 9:07 P.M.

Respectfully Submitted

Denise Phostole
District 1 Clerk Montville Township BOFC District One