

May 14, 2026

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, Senior Center, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Cook, who presided. Chairman Cook pointed out the Fire Exits.

Those present were Commissioners Robert Cook, Carl Lewis, Michael Caggiano, and Donald Crownover; Fire Official Michael Cowley; Chief Carol DaCosta and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting for April were read and accepted as read. Motion to accept made by Commissioner Crownover; seconded by Commissioner Lewis and carried.

Public Comment

None

Financial Report

Commissioner Caggiano gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover seconded by Commissioner Lewis, and carried:

Disbursements May 2026

Administration	\$ 1,623.02
Benefits	\$ 1,734.38
M&R Apparatus	\$ 1,406.95
M&R Buildings and Grounds	\$ 9,093.00
Insurance (Commercial Package)	\$ 2,952.09
Professional Services	\$ 232.00
Purchases Tools and Equipment	\$ 1,548.92
Purchases Electronic Equipment	\$ 19,434.30
Purchases Gear and Radios	\$ 1,487.85
Supplies	\$ 388.08
Utilities	\$ 4,787.48
UFSA	\$ 2,843.05
Total Disbursements:	\$ 47,531.12

Commissioner Caggiano reported the receipt of the first tax levy check. The funds were deposited into the ION acct. \$240,000 was transferred into the Cetera account to mature in

February @ 3.90 %. There are two CDs that are maturing in June and another one in July. A motion was made to transfer \$30,000.00 from the Fire Prevention Bureau account to a CD. Commissioner Caggiano transferred \$9,000.00 to cover monthly expenses. Received a bill for the radio installations and another bill for the Tough Books. The Western Pest bill will now be paid yearly instead of quarterly. Motion to accept the financial report was made by Commissioner Lewis and seconded by Commissioner Crownover and carried.

Chief's Report

Chief reported that there were 16 fire calls for the month of April, bringing the year- to-date fire calls to 74, and the year-to- date activities to 117. Touch a Truck was on April 23rd, pizza and ice cream were provided. Chief thanked Deputy Chief Longobardi for bringing the ladder truck to the event. County radio training was held. Chief requested the firefighters start following the county procedures to get used to them. New "Go Live" date for the switch to the county is now the last week in May. Radios still need to be programmed. Foam is gone from station 1. High School award ceremony is Wednesday, June 3rd. Deputy Chief Longobardi will be attending. Issue with the doors not opening at station three. Chief would like a backup plan if this happens again. Commissioners said the issue was with Be Safe and they would need to be called should this occur again. Memorial Day event is scheduled for May 25th at the VFW. Chief is requesting members who will be attending to let her know. The Montville MBSA opening day parade is set for May 30th. Lineup will be at Lazar at 8:15- the parade starts at 9:00 AM from the Muni fields. Chief requested apparatus be taken from station one. NEMA has rescheduled the boat operations drill for Region 2 at the Lincoln Park Community Lake for May 17th if anyone is interested. Chief reminded that FIFA will be happening and there will be a logistical nightmare. Motion to accept the Chief's report was made by Commissioner Lewis; seconded by Commissioner Crownover and carried.

Fire Official's Report

Fire Official Cowley reported that there were 8 home inspections and a total of 21 non-LHU, and 3 complaint inspections for the month of April. All together for the month of April the bureau has brought in \$4,105.00 – that includes house inspections, local registrations and permit fees. Second quarter check was received from the Division of Fire Safety and will be in the May deposits. There was a fire on April 10th at 6 Mars Court. There is an ongoing investigation in conjunction with the ATF and the Morris County Fire Marshalls Office. FO is waiting to hear back from the private fire investigation company that is working with the insurance company on the fire. They have an OPRA request from Fire Prevention. The Board requested the FO fill out the paperwork and send them the information. FO Cowley will be out of the office the first two weeks of June at fire investigator school, available by phone or email. There is a show being filled at Conklin Farms on Monday May 19th. There will be two food trucks there and FO Cowley will be doing the inspections. The FO requested information from the commissioners on proceeding to set up an account with a car wash and where to take the car for an oil change. There was an illegal housing unit found by fire prevention at 128 Main Road. Zoning Department was notified. The town required the residents to be out of the building by next week. Memo was sent to the chiefs so they could plan accordingly. Fire

Prevention was not able to get a fire hydrant put in on Nowak Lane for the house that is being built on the top pf the street. The state contacted the FO and asked him to not pursue the request. FO is still waiting to hear what the weight capacity is on the new bridge. Fire Official had another meeting with the 4th of July committee on the placement of the food trucks as there will be more this year. The event is Wednesday June 24th to Friday June 26th with fireworks on the 26th. FO is requesting a portable radio for Fire Prevention. Discussion regarding the large of amount of phone calls that the bureau receives for the other districts. Motion to accept the Fire Official's report was made by Commissioner Crownover; seconded by Commissioner Lewis and carried.

Correspondence

- Received from John Connelly about installing FIOS at radio towers.
- First Due did updates.
- Optimum outage had nothing to do with the doors not operational. Connection was restored thanks to Jim Longobardi.
- New county do live 5/17/26 but contract starts on 5/6/26 as signed.
- Invoices received from Verizon, First Due, Northeast Communications, RP Tec

Old Business

Commissioners reviewed the Project Status report.

New Business

Letter received from the Chief stating that she will be taking a leave of absence effective June 1st. Motion made by Commissioner Crownover seconded by Commissioner Caggiano to purchase a portable radio for Fire Prevention – money to come out the Fire Prevention budget. All in favor. Motion made by Commissioner Crownover, seconded by Commissioner Lewis to move to FIOS. All in favor. Motion made by Commissioner Crownover, seconded by Commissioner Lewis to approve the purchase of the ladder truck and to post the intent to award the contract. All in favor. Resolution completed.

Adjournment

The motion to adjourn the meeting was made by Commissioner Crownover, seconded by Commissioner Luciano and carried. The meeting was adjourned by Chairman Cook at 8:55 P.M.

Respectfully Submitted

Denise Phostole

District 1 Clerk Montville Township BOFC District One