

August 13, 2026

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, Senior Center, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:02 P.M. by Chairman Cook, who presided. Chairman Cook pointed out the Fire Exits.

Those present were Commissioners Robert Cook, Carl Lewis, Michael Caggiano, and Donald Crownover, and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting for July were read and accepted as read. Motion to accept made by Commissioner Lewis; seconded by Commissioner Crownover and carried.

Public Comment

None

Financial Report

Commissioner Caggiano gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover seconded by Commissioner Lewis, and carried:

Disbursements August 2026

Administration	\$ 5,523.03
Benefits	\$ 2,401.46
M&R Apparatus	\$ 4,942.15
M&R Buildings and Grounds	\$ 2,564.44
M&R Equipment	\$ 1,189.46
Insurance (Commercial Package)	\$ 2,952.09
Professional Services	\$ 5,900.00
Supplies	\$ 436.41
Utilities	\$ 3,904.10
UFSA	\$ 3,225.42
Total Disbursements:	\$ 33,038.56

Commissioner Caggiano reported the transfer of \$40,000.00 to the ION checking account to cover bills and \$10,000 into ION checking from the TD bank account of the Fire Prevention Bureau to pay the car bill. The CD at Columbia bank was reinvested at Citiera in the amount of \$231,000.00 for 12 months at a rate of 4.1%. Commissioner Caggiano said that there is another CD maturing at Fulton Bank in August current value \$497,335.00. A refund of \$16,150 was

received for a duplicate payment. Motion to accept the financial report was made by Commissioner Lewis and seconded by Commissioner Crownover and carried.

Chief's Report

In the absence of the chief the Chief's report was given by Battalion Chief Roger Atkinson. There were 21 Fire calls for the month of July bringing the year-to-date fire calls to 171; Total activities for the month – 31 bringing the total activities for the year to 260. Battalion Chief requested an explanation as to why the house that was offered to drill in could not be used. Commissioners responded that they had not been asked about this. The Labor Day parade in Boonton will take place on Saturday September 5th. The men are requesting being able to place Clothing Boxes at the Fire House. The Commissioners requested that they come back with additional information but are not against the request. Motion to accept the report was made by Commissioner Crownover and seconded by Commissioner Lewis.

Fire Official's Report

In the absence of Fire Official Cowley, the district clerk read his report. There were 16 house inspections, 4 LHU inspections, 16 non LHU inspections and 3 complaint inspections for the month of July for a total of 39 inspections. All together for the month of July the bureau has brought in \$2,254.00 – that includes house inspections and local registrations. The bureau has completed 330 inspections year to date. The inspections at 150 River Road have begun. 150 River is the last big project. The FO is processing permits for the car show on September 2nd at Conklin Farm. Fire Inspector had difficulty accessing station two – commissioners explained the door sticks and will be replaced when the renovations are done. FO inquired about the past due notices that he is receiving from First Due. Commissioner Caggiano is aware of the issue and has been in contact with the company to try to straighten out the problem. Motion to accept the Fire Official's report was made by Commissioner Lewis; seconded by Commissioner Crownover and carried.

Correspondence

- Registered for internet invoicing with the Daily Record. Received information on paying invoices online; Citizen Newspaper is using Column Us.
- Unsubscribed from Data Transparency (Microsoft ads.)
- Reviewed Go Daddy monthly account summary.
- Received invoices from Verizon (2); First Due (past due invoices – Commissioner Caggiano is attempting to contact them regarding the discrepancy); LHU invoices for station one and two; Fire and Safety, and Mistras.
- Received the Audit and the LOSAP audit from the accountants via snail mail.
- Updated our email address with First Due and the Post office
- June Joint Commissioners meeting canceled.
- Received ICC emails with updates.
- Received an email from the DOLGS regarding the filing of joint service agreements.

- Various emails about the installation of FIOS at the various sites and about the failure of Altice to repair the current problems.
- Received First Due release notes.
- Received a copy of the proposed update on Lithium Batteries (2027 Chapter 43) from the ICC.
- Email from the Township about the 9/11 event to be held at the VFW – requesting fire department attendance.
- Notice of the Clover account being deactivated.
- Resent request to Attorney Bucco on the review of the LOSAP resolution.

Old Business

Commissioners reviewed the Project Status report.

New Business

Commissioner Caggiano requested the department begin their budget for 2027. Due no later than the October meeting.

Adjournment

The motion to adjourn the meeting was made by Commissioner Lewis, seconded by Commissioner Crownover and carried. The meeting was adjourned by Chairman Cook at 9:19 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One