

July 9, 2026

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, Senior Center, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Cook, who presided. Chairman Cook pointed out the Fire Exits.

Those present were Commissioners Robert Cook, Carl Lewis, Michael Caggiano, and Donald Crownover, and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting for June were read and accepted as read. Motion to accept made by Commissioner Lewis; seconded by Commissioner Crownover and carried.

Public Comment

None

Financial Report

Commissioner Caggiano gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover seconded by Commissioner Lewis, and carried:

Disbursements July 2026

Administration	\$ 1,903.69
Benefits	\$ 1,734.46
M&R Apparatus	\$ 6,996.74
M&R Buildings and Grounds	\$ 2,116.90
M&R Equipment	\$ 943.19
Insurance (Commercial Package)	\$ 2,952.09
Office Expense	\$ 2,500.00
Supplies	\$ 199.80
Utilities	\$ 1,851.00
UFSA	\$ 2,705.46
Total Disbursements:	\$ 23,903.33

Commissioner Caggiano reported the transfer of \$40,000.00 to cover bills. Commissioner Caggiano said that due to the increase in the state assigned wages to volunteer firemen and the increase of active volunteers in the department there will not be a refund from the Workers Comp audit. Fulton Bank (formerly Blue Foundry) CD that came due was rolled to a three month CD. There is one more CD maturing on July 30th. Motion to accept the financial report was made by Commissioner Lewis and seconded by Commissioner Crownover and carried.

Chief's Report

In the absence of the chief there was no Chief's report given. The report was received after the meeting by the clerk – the report is as follows: Fire calls for the month 30; YTD fire calls 126; Total activities for the month – 42; total activities for the year – 194.

Fire Official's Report

In the absence of the Fire Official Cowley the district clerk read his report. There were 12 house inspections, 3 permit inspections, 5 LHU inspections, 3 quarterly LHU inspections, 15 non LHU inspections and 1 complaint inspection for the month of June. All together for the month of June the bureau has brought in \$2,414.00 – that includes house inspections, local registrations and permit fees. The Carnival event is over with no problems to report. The next big event is Montville Day on October 11th. The building located at 128 Main road is now fully vacant – everyone has moved out. The FO is currently reviewing a 4 story 24 hour care facility to be located at 112 Main Road (the School House Building). Motion to accept the Fire Official's report was made by Commissioner Lewis; seconded by Commissioner Caggiano and carried.

Correspondence

- Received PO Box renewal notices. Emails are being sent to the old email address.
- Invoices from First Due (Locality Media); Verizon, RP Tec Services (past due); Knox; Batteries Plus; A&E; YP Signal.
- Response sent out to Sunlight Access on the OPRA request.
- Received the audit for review and the audit letters for signatures.
- Received email from First Due (Locality Media) with release notes.
- Received email from Daily Record to sign up for invoicing.
- Received information from Gov Connect about Heat Safety and Resources; Public Contracting Oversight, and Image registration.

Old Business

Commissioners reviewed the Project Status report.

New Business

None

Adjournment

The motion to adjourn the meeting was made by Commissioner Lewis, seconded by Commissioner Caggiano and carried. The meeting was adjourned by Chairman Cook at 8:21 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One