

June 11, 2026

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, Senior Center, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Cook, who presided. Chairman Cook pointed out the Fire Exits.

Those present were Commissioners Robert Cook, Carl Lewis, Michael Caggiano, Donald Crownover and Anthony Luciano; Fire Official Michael Cowley and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting for May were read and accepted as read. Motion to accept made by Commissioner Lewis; seconded by Commissioner Luciano and carried.

Public Comment

None

Financial Report

Commissioner Caggiano gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover seconded by Commissioner Lewis, and carried:

Disbursements June 2026

Administration	\$ 3,519.16
Benefits	\$ 1,734.46
Dues	\$ 150.00
M&R Apparatus	\$ 5,994.74
M&R Buildings and Grounds	\$ 2,228.09
M&R Equipment	\$ 150.00
Insurance (Commercial Package)	\$ 2,952.09
Office Expense	\$ 1,275.00
Purchases Tools and Equipment	\$ 84.58
Purchases Electronic Equipment	\$ 16,150.00
Purchases Gear and Radios	\$ 2,244.00
Supplies	\$ 636.83
Training	\$ 440.00
Utilities	\$ 5,565.42
UFSA	\$ 9,182.69
Total Disbursements:	\$ 52,307.06

Commissioner Caggiano reported the transfer of \$9,000.00 to cover bills. Commissioner Caggiano sent the information requested by the auditors for documentation of the 2025 LOSAP contribution along with the estimated amount to be paid. Motion to accept the financial

report was made by Commissioner Luciano and seconded by Commissioner Crownover and carried.

Chief's Report

In the absence of the chief the report was given by Deputy Chief Longobardi. He reported that there were 22 fire calls for the month of May, bringing the year- to-date fire calls to 96, and the year-to-date activities to 152. Fireworks will be on June 26th. The switch to the County radio system has been completed and all radios are working. Motion to accept the Chief's report was made by Commissioner Luciano; seconded by Commissioner Crownover and carried.

Fire Official's Report

Fire Official Cowley reported that there were 11 home inspections and a total of 11 non-LHU inspections, 1 quarterly LHU inspection, 7 LHU inspections and 1 complaint inspection for the month of May. All together for the month of May the bureau has brought in \$4,122.00 – that includes house inspections, local registrations and permit fees. OPRA requests submitted to the Fire Prevention Bureau for the fire at 6 Mars Court have been sent to the requesters. There is an ongoing investigation. There is a probability of additional OPRA requests coming in pertaining to this incident. Fire Official will be finishing the fire investigator class he is currently enrolled in tomorrow. The FO is in the final stages of completing the paperwork for the 4th of July event being held on June 24th to June 26th. Motion to accept the Fire Official's report was made by Commissioner Crownover; seconded by Commissioner Luciano and carried.

Correspondence

- Received the contract from HGAC for the pumper.
- Invoices from Defender for service of 350; Encore Fire; RP Tec; First Due (Locality Media); Pine Brook for shared services; Verizon.
- Received the order confirmation from the Daily Record of the intent to award the contract to HGAC for the pumper.
- Confirmation received from lawyer OPRA request response is necessary.
- Notification from NJNG that they will be installing remote readers to meters.
- Email from First Due with release notes.
- Email from Gov Connect regarding extension of compliance dates for nondiscrimination on the basis of disability.

Old Business

Commissioners reviewed the Project Status report. Commissioner Lewis checked into the car wash situation and will purchase a gift card to Wash Hounds in Booton for use by Fire Prevention to get the car washed.

New Business

Motion made by Commissioner Crownover, seconded by Commissioner Lewis to approve the membership of Dylan Andrew Hunter, formerly a junior member of the department, to Company 2. All in favor.

Adjournment

The motion to adjourn the meeting was made by Commissioner Luciano, seconded by Commissioner Lewis and carried. The meeting was adjourned by Chairman Cook at 8:11 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One